

I declare the following to the Mayor of Matsue City

Application for Issuance of Tax Documents

Date of Submission

令和 年 月 日

Applicant	Address	☎ () -	
	<div>Furigana</div> <div>Name</div>	Relationship with the recipient 1. The recipient 2. Family member (same household) [Relationship:] 3. Representative of the legal entity 4. Other (<input type="checkbox"/> Proxy <input type="checkbox"/> Tenant / Renter <input type="checkbox"/> Inheritor <input type="checkbox"/> ())	
	Date of Birth YYYY MM DD		
*Please present your My Number Card, Driver's License, or your Health Insurance Card.		When applying for proof of corporate address, you may need to fill out this section.	Corporate Address: Matsue-shi,
Recipient of the Certificate	Address	Fill in the following if household members of the applicant will also need copies of a certificate.	Name of legal entity:
	<div>Furigana</div> <div>Name</div>		<div>Furigana</div> <div>1 Name</div> <div>Date of Birth YYYY MM DD</div>
	Date of Birth YYYY MM DD		<div>Furigana</div> <div>2 Name</div> <div>Date of Birth YYYY MM DD</div>
If the certificate is meant for the applicant, then this section can be skipped.			<div>Furigana</div> <div>3 Name</div> <div>Date of Birth YYYY MM DD</div>

*When an individual is applying for a certificate...
*When a legal entity is applying for a certificate...
*In some cases, staff at the counter may ask for you to present your family register, certificate of registered matters, certified copy of a registration certificate, or they may call the principal to confirm details concerning the proxy.
*Submitting applications based on falsehoods or untruths is forbidden under the law.

• If the person coming to submit the application is a proxy, they will need to present a power of attorney to the staff at the counter (except for tax documents meant for light motor vehicle inspections).
• For the documents marked with a "★", a power of attorney is unnecessary for people listed as family belonging to the same household on one's residence certificate.
• If the person submitting the application at the counter is not a representative of the legal entity, then they must present a power of attorney (except for tax documents meant for light motor vehicle inspections and proof of corporate address).
• If the person submitting the application is a representative of the legal entity, by presenting proof of representation (such as a certificate of registered matters or an employee I.D. (not a business card)) they will not need to present a power of attorney.

Necessary Documents		Intended Use / Recipient		Please ✓ the appropriate box.		Fiscal Year	No.	Total
Municipal Taxes	★ 1 Income Certificate (The amount taxed or the amount exempted is not written) ()	<input type="checkbox"/> Financing <input type="checkbox"/> Guarantor <input type="checkbox"/> Other	<input type="checkbox"/> Individual	Fiscal Year				
	★ 2 Municipal Tax / Prefectural Tax / Tax Declaration Certificate (Income / Taxed Amount / Tax Exemptions are listed)	<input type="checkbox"/> Pension <input type="checkbox"/> Large Medical Expense <input type="checkbox"/> Kindergarten <input type="checkbox"/> Children's Allowance <input type="checkbox"/> Public Housing <input type="checkbox"/> Nursery/ Day Care <input type="checkbox"/> Health Insurance <input type="checkbox"/> NHK <input type="checkbox"/> Immigration Bureau <input type="checkbox"/> Procedures Concerning <input type="checkbox"/> Student Loan <input type="checkbox"/> Court <input type="checkbox"/> Health Care Center <input type="checkbox"/> Course Fee Reduc <input type="checkbox"/> Other	<input type="checkbox"/> Household (Two or more people)	Fiscal Year				
	3 Proof of Corporate Address	<input type="checkbox"/> Parking Space <input type="checkbox"/> Other ()						
Tax Payments	★ 4 Tax Payment Certificate *Choose the tax category* <input type="checkbox"/> Municipal Tax <input type="checkbox"/> Light Vehicle Tax <input type="checkbox"/> Corporate Mu <input type="checkbox"/> Property Tax	<input type="checkbox"/> Financing <input type="checkbox"/> Other <input type="checkbox"/> Guarantor () <input type="checkbox"/> Bidder's Qualificatio <input type="checkbox"/> Vehicle Inspection <input type="checkbox"/> Application for Subsidy *License Plate Number 島根 (- -) <input type="checkbox"/> Public Housing <input type="checkbox"/> Residence Permission		Fiscal Year			Free	
	★ 5 Proof of Full Payment							
	★ 6 Proof of No Arrears	<input type="checkbox"/> Liquor License <input type="checkbox"/> Public Service Corporation Certification						
Property Tax	★ 7 Property Valuation Certificate (Estimated value of the property)	<input type="checkbox"/> Documents from all owners of the fixed asset are required.	Fiscal Year					
	★ 8 Kouka Certificate (Detailed statement of tax amount)		Fiscal Year					
	★ 9 Certificate of Matters (Estimated value of a property and the amount of tax accrued by that property)		Fiscal Year					
	★ 10 Tax Ledger <input type="checkbox"/> You will also need a "Depreciable Asset Tax Ledger".		Fiscal Year					

★ Listing of Properties (Circle the appropriately numbered item) 1. All land 2. All homes
3. A portion of land and/or homes owned (if only listing a portion, please list that property in the appropriate section below)

Land	Address	Lot Number	Notes	Homes	Address	Lot Number	Notes

免・パ・住・マ・在・特・障・保・年・他()									
受 付 (窓・郵)	作 成	確 認	手 数 料				確 認		
			市民税 件 ×300円	納 税 件 ×300円	車 検 件	固 定(証明) 件 ×300円	合 計 件	内無料 件	委任状 <input type="checkbox"/> 有
			計 円	円	無料	円	円		

市

Power of Attorney

令和 年 月 日

I declare the following to
the Mayor of Matsue City

Proxy	Address	
	Name	

I have been appointed as the proxy for the above individual/representative for the above legal entity, and as such I have the power of attorney to apply for the following certificates and receive them on behalf of the principal.

Entrusted Matters	Request Certificates	No.
Notes		

Principal	Address			
	Name (Legal Entity and their Representative)	☎ () —		
		※		
	Date of Birth (For Individuals)	YYYY	MM	DD

1. You must present a power of attorney with the signature of the tax paying entity (principal).
2. When a power of attorney is necessary when applying for a certificate of a legal entity, if the legal entity's representative does not sign the document, they will need to stamp it with the legal entity's officially registered representative seal.